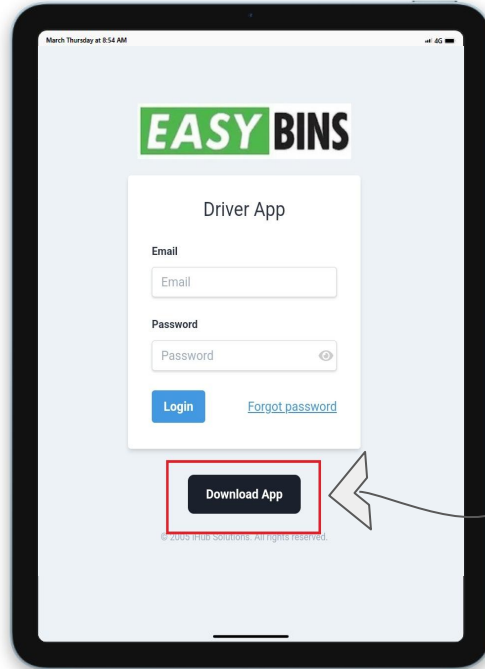
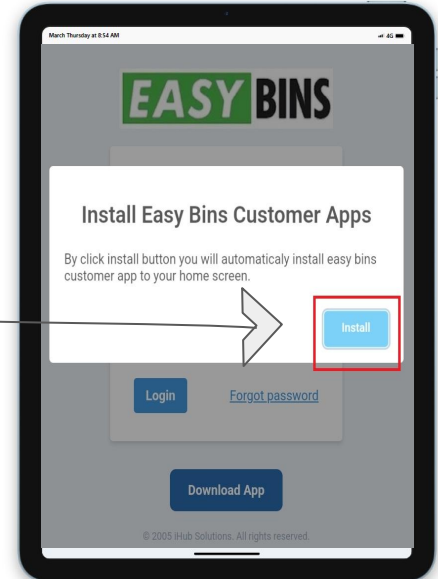


# Download EasyBins Driver Apps



## Download steps :

1. Open the EasyBins Driver Apps link on the browser  
<https://app.easybins.co.nz/>
2. Click “Download” button
3. Click “Install” to add the apps on your home screen



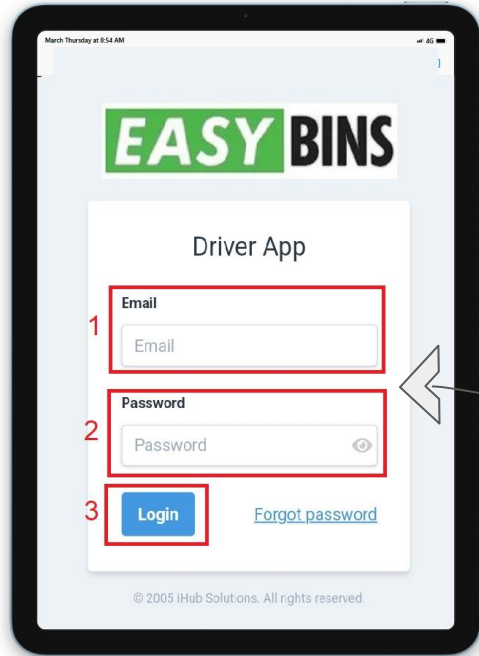
## **Important Notes:**

- Ensure your device has Internet connection and location services enabled for accurate task tracking.
- Regularly check the app for new tasks and updates.

Following these steps will help you efficiently complete tasks using the EasyBins Driver App.



# Step 1: Login to the EasyBins Driver App



1. Open the EasyBins Driver App on your device.
2. Enter your login credentials (username and password) to access your account.



## Step 2: Fill in the Waste & Recycling Truck Pre-Start Checklist

10:07 Wed, 24 Jan 18%

Driver App

**WASTE & RECYCLING TRUCK PRESTART CHECK LIST**

**CATEGORY A : THE MACHINE MUST NOT BE OPERATED UNTIL FAULT IS RECTIFIED. NOTIFY SUPERVISOR IMMEDIATELY.**

Name	OK	Fault	Action
Break fluid	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>
Phone/ Tablet charge	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>
Spare tyres	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>

**CATEGORY D : PPE CHECKLIST**

Name	OK	Fault	Action
Gloves	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>
Safety boots	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>
Sunscreen	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>
High vis Clothing/vest	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>
Ear protection	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>
Safety Glasses	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>
Hard hat/Sun hat	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>
Respiratory masks	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>

Other Faults

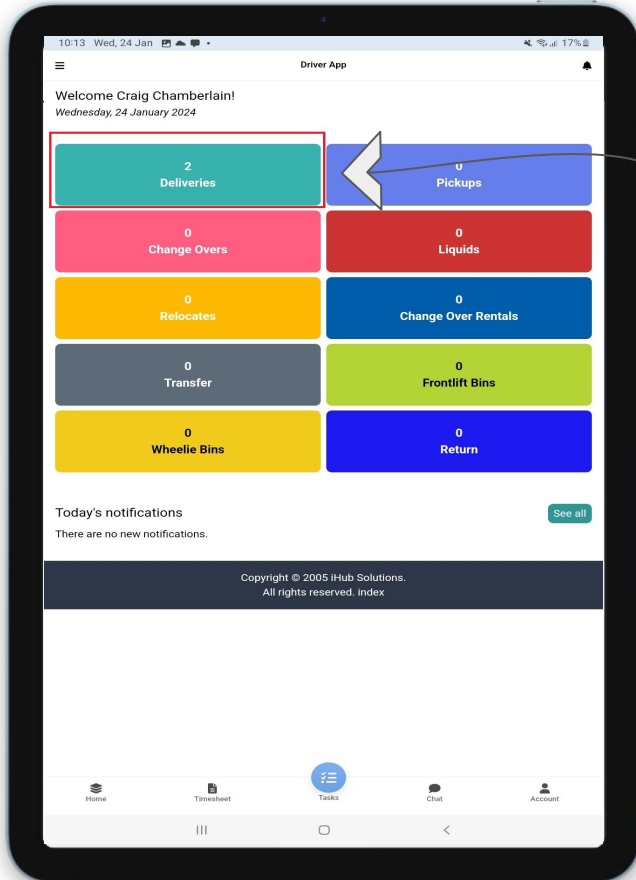
Save

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All rights reserved. prestart-checklist-create

Home Timesheet Tasks Chat Account

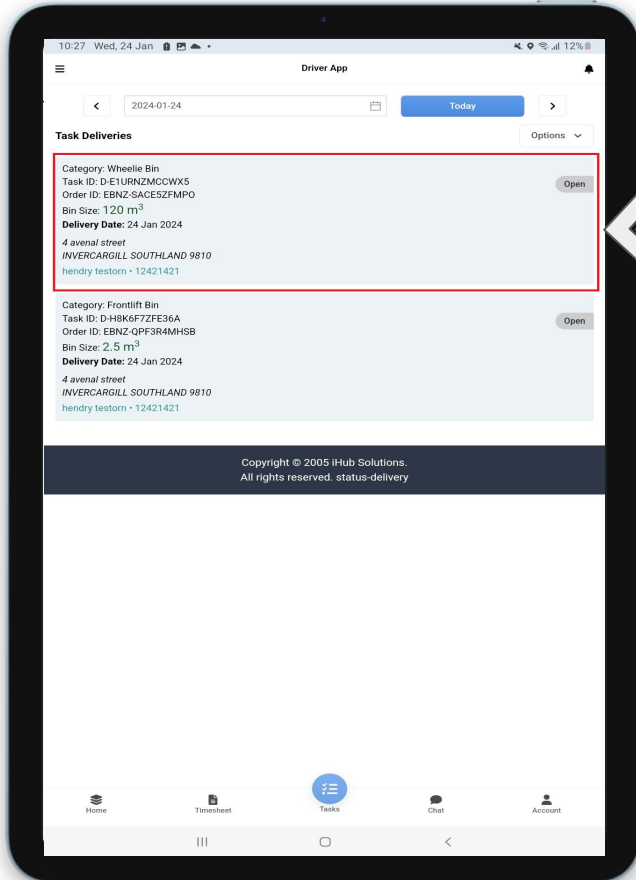
1. Before starting your tasks, Complete the fields in the waste & recycling truck pre-start checklist.
2. Ensure that all necessary safety and operational checks are completed.

## Step 3: View Assigned Tasks on Home Screen



1. On the home screen, you will find a list of tasks assigned to you for the day:
  - Deliveries
  - Pickups
  - Change Overs
  - Front Lift Bins
  - Wheelie Bins
2. Select the task you want to work on by tapping on it.

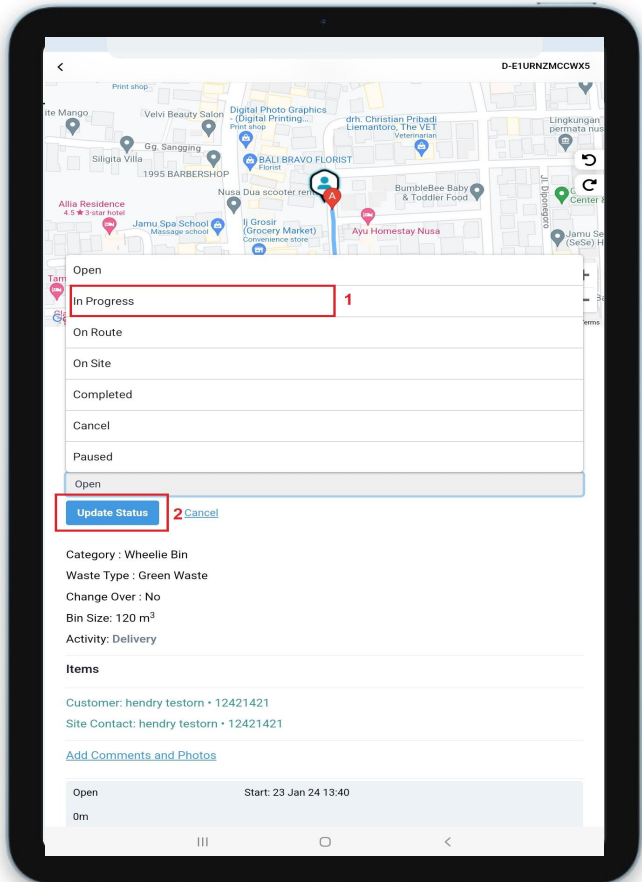
## Step 4: Choose a Task to Complete



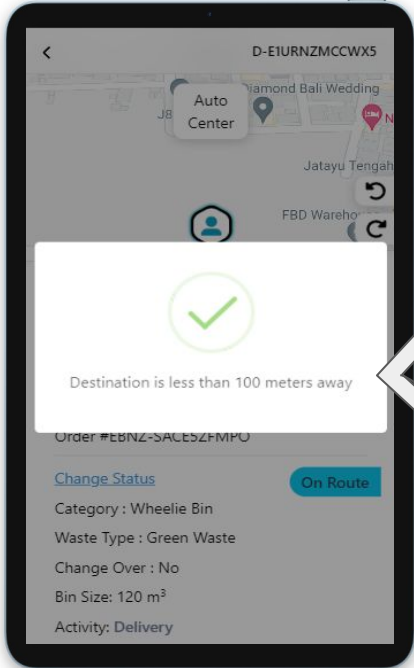
1. Click on the selected task to view its details including the task name, address, status and the map of the location.

## Step 5: Change Task Status to "In Progress"

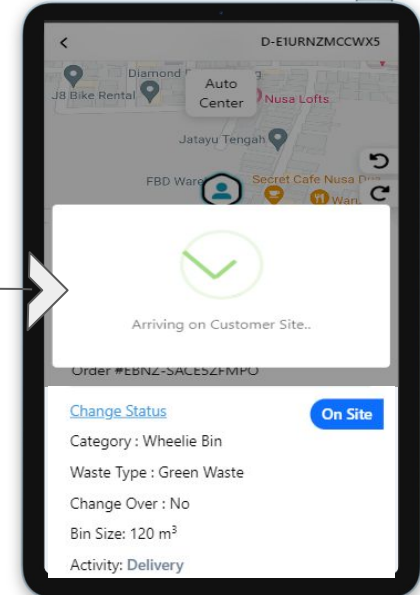
1. On the task details screen, change the task status from "Open" to "In Progress" when you begin working on it.



## Step 6: Automatic Status Updates

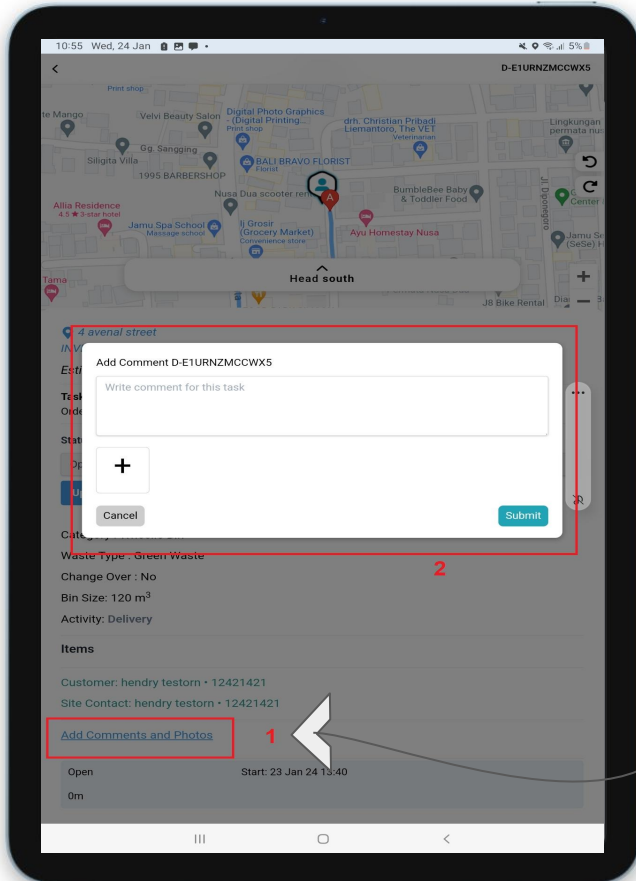


1. As you start heading to the task order address, the app will automatically update the status to "On Route" when you are 100 meters away.
2. When you are 50 meters away from the task order address, the app will automatically update the status to "On Site."
3. Note that you still can changes the status manually



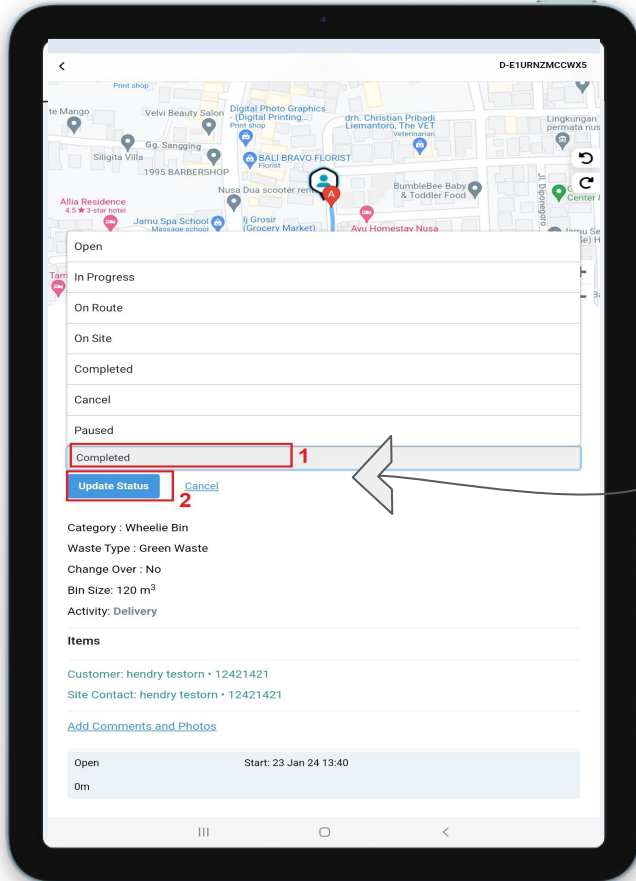


## Step 7: Add Comments and Site Photos



1. During the task, you can add comments and site photos to provide additional information.
2. Use this feature to document any relevant details about the task.

## Step 8: Update Status to "Complete" after Task Completion



1. Once the task is completed successfully, go back to the task details screen.
2. Update the task status to "Complete" to indicate that the task has been finished.