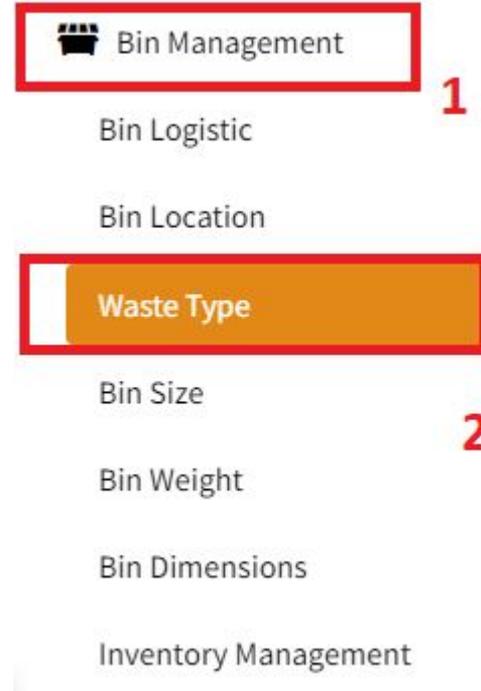


Waste Vantage Training Guide: How to Add and Edit Waste Types

In Waste Vantage, waste types are used to categorize and manage different types of waste handled in your operations. This guide will walk you through the steps to add new waste

Step 1: Access Waste Type Management

1. On the left-side menu, choose Bin Management.
2. Click on Waste Type.



Waste Type

Add Waste Type

1

Name	Category	Unit	Extra Quantity	Description	Status	
Green Waste	skip bin	Metre3	Yes	-	Active	 
Masonry	skip bin	Metre3	Yes	-	Active	 

Add New Waste Type Back to list

Category:

Unit:

Extra Quantity: Yes No

Description:

Description Allowed:

Description Not Allowed:

Step 2: Add a New Waste Type

1. To add a new waste type, click on the Add Waste Type button.
2. Fill in the form with the necessary details for the new waste type.
3. Once complete, click the Submit button to save the new waste type.

Name	Category	Unit	Extra Quantity	Description	Status	
Green Waste	skip bin	Metre3	Yes	-	Active	 
Masonary	skip bin	Metre3	Yes	-	Active	 

Edit Waste Type Green Waste

Waste Type Name

Unit

Extra Quantity
 Yes
 No

Description

Allowed Waste

Not Allowed Waste

Active
 Default

Step 3: Edit an Existing Waste Type

1. To edit a waste type, click the pencil icon next to the waste type you want to modify.
2. You can change the details or uncheck the Active Status to mark it as inactive.
3. After making changes, click Submit to save them.

Waste Type

[Add Waste Type](#)

Name	Category	Unit	Extra Quantity	Description	Status	
Green Waste	skip bin	Metre3	Yes	-	Active	 
Masonary	skip bin	Metre3	Yes	-	Active	 

Step 4: Delete a Waste Type

1. To delete a waste type, click the trash icon next to the waste type you wish to remove.